



DEPARTMENTS OF THE ARMY AND AIR FORCE  
ALASKA NATIONAL GUARD  
OFFICE OF THE COMMANDER  
P.O. Box 5800  
Joint Base Elmendorf-Richardson, Alaska 99505-5800

NGAK-PMO

11 August 2015

MEMORANDUM FOR ADOS ADVERTISEMENT

SUBJECT: ADOS Tour - Counter Drug Coordinator

**OPENING DATE:** 11 AUG 15

**CLOSING DATE:** 22 AUG 2015

**POSITION:** Counter Drug Coordinator

**DUTY MOS:** Immaterial

**AUTHORIZED GRADE: Min: E9**

**Max: O3**

**UNIT:** JFHQ-AK, J-34/CD

**LOCATION:** Anchorage, AK

**SELECTING OFFICIAL:** Major Brian Fuchs

**DUTY DESCRIPTION:** The Counter Drug Coordinator (CDC) will work for the AKNG Provost Marshal Office (PMO) under the J3 and will be responsible for managing the AKNG counter drug program while being the primary contact for the counter drug support program (CDSP) state plan. The CDC is responsible for initiating and coordinating the development of all counter drug operations and state plan each fiscal year with local and state law enforcement agencies based on current and project drug threats to Alaska. The CDC will become a subject matter expert (SME) on these threats and provides weekly mission updates to the Provost Marshal and NGB through briefings and various automated systems. The CDC must possess the ability to build and maintain strong relationships with law enforcement organizations and state coalitions within Alaska for mission success. The CDC is responsible for all resource management pertaining to counter drug support activities to include budget analyst and execution, personnel hiring and management, and mission analyst and support. This position requires strong leadership skills and will require some travel.

**THIS ASSIGNMENT IF SELECTED FOR DOES NOT CONSTITUTE ENTRY INTO THE TITLE 32 AGR PROGRAM.**

**1. PERSONNEL ELIGIBLE FOR CONSIDERATION:**

This position is open to members of the Alaska National Guard or those personnel eligible for membership in the Alaska National Guard. Minimum grade for the position is E9 and maximum grade is O3. Selected personnel must undergo favorable drug testing prior to being award position. Personnel must be eligible for full time Counter Drug National Guard duty, IAW ARNG or ANG requirements. ARNG Personnel must meet medical retention standards as set forth in AR 40-501 Chapter 3 and Chapter 10. ANG personnel must meet the medical retention standards as set forth in AFI 48-123 Chapter 3 and attachments 2, 9, And 19. National Guard members are subject to unannounced drug testing while on duty in the Counterdrug Support Program. This is in addition to testing by units of assignment under the AKNG urinalysis program during IDT/IAD.

## **2. APPLICATION PROCESS WILL CONSIST OF THE FOLLOWING:**

1. Personnel must receive a written recommendation from their unit Commander
2. Favorable Entrance National Agency check / National Agency check (ENTNAC/NAC) within past 10 years
3. Favorable security check / investigation by law enforcement
4. Most recent IMR or AF Form 422 (within 12 months)
5. Copy of Officer Records Brief (ORB) or (ERB) Enlisted Records Brief or a CURRENT Records Review RIP (available on vMPF (<http://www.afpc.randolph.af.mil/vs>))
6. Copy of last 3 NCOER/OERs or EPR/OPR (If applicable)
7. Copy of latest DA Form 705 or CURRENT PASSING Report of Individual Fitness or AF Fitness Assessment Scorecard (from Air Force Fitness Management Systems (AFFMS)) or a signed letter from the Unit Fitness Monitor)
8. (Army) Current Height and Weight statement. If screening table weight is exceeded, a Body Fat Content Worksheet (DA Form 5500-R for males or DA Form 5501-R for females) must also be included with the application (if applicable).
9. (Army) Copy of most recent RPAS statement.
10. Cover Letter & Resume

**3.** The POC for this memorandum is MAJ Brian Fuchs at (907) 428-6417 or [brian.r.fuchs.mil@mail.mil](mailto:brian.r.fuchs.mil@mail.mil).

BRIAN R. FUCHS  
MAJ, MP  
AKNG Provost Marshal